

**MINUTES OF MEETING
SALTMEADOWS COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Saltmeadows Community Development District held Public Hearings and a Regular Meeting on July 17, 2023 at 12:00 p.m., at the Courtyard by Marriott Sarasota University Park/Lakewood Ranch Area, 8305 Tourist Center Drive, Sarasota, Florida 34201.

Present at the meeting were:

Garth Noble	Chair
Chris Torres	Vice Chair
Martha Schiffer	Assistant Secretary
John Kakridas	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Jonathan Johnson (via telephone)	District Counsel
Megan Germino	Supervisor-Appointee

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 12:10 p.m. Supervisors Torres, Schiffer and Kakridas were present. Supervisor Germino was not present at roll call. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 4

Ms. Schiffer nominated Ms. Megan Germino to fill Seat 4.
No other nominations were made.

On MOTION by Ms. Schiffer and seconded by Mr. Kakridas, with all in favor, the appointment of Ms. Megan Germino to fill Seat 4, was approved.

- **Administration of Oath of Office to Appointed Supervisor (the following will be provided in a separate package)**

Ms. Suit, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. Germino. She provided and briefly described the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Designating Certain Officers of the District, and Providing for an Effective Date

Ms. Suit presented Resolution 2023-04. Ms. Schiffer nominated the following slate:

Garth Noble	Chair
Martha Schiffer	Vice Chair
Chris Torres	Assistant Secretary
John Kakridas	Assistant Secretary
Megan Germino	Assistant Secretary
Kristen Suit	Assistant Secretary

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

Mr. Noble arrived at the meeting.

On MOTION by Ms. Schiffer and seconded by Mr. Torres, with all in favor, Resolution 2023-04, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2023/2024 Budget

- A. Proof/Affidavit of Publication**
- B. Consideration of Resolution 2023-08, Adopting a Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; and Providing an Effective Date**

On MOTION by Ms. Schiffer and seconded by Mr. Torres, with all in favor, the Public Hearing was opened.

Ms. Suit presented Resolution 2023-08 and reviewed the proposed Fiscal Year 2024 budget. No changes were made to the budget since it was last presented. Regarding Mailed Notices, Ms. Suit stated they must be mailed 20 days prior to the public hearing.

No members of the public spoke.

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Schiffer and seconded by Mr. Kakridas, with all in favor, Resolution 2023-08, Adopting a Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Assessments to Fund the Budget for Fiscal Year 2023/2024, Pursuant to Florida Law

- A. Proof/Affidavit of Publication**
- B. Mailed Notice(s) to Property Owners**
- C. Consideration of Resolution 2023-09, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

On MOTION by Ms. Schiffer and seconded by Mr. Torres, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Noble and seconded by Ms. Germino, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Torres and seconded by Ms. Schiffer, with all in favor, Resolution 2023-09, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Fiscal Year 2023/2024 Budget Funding Agreement

Ms. Suit presented the Fiscal Year 2023/2024 Budget Funding Agreement.

On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the Fiscal Year 2023/2024 Budget Funding Agreement, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2023-03, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date

This item was deferred.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2023-11, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; and Providing for an Effective Date

Ms. Suit presented Resolution 2023-11. This is necessary to add the Debt Service fund.

On MOTION by Ms. Schiffer and seconded by Mr. Noble, with all in favor, Resolution 2023-11, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; and Providing for an Effective Date, was adopted.

On MOTION by Mr. Noble and seconded by Mr. Kakridas, with all in favor, the Unaudited Financial Statements as of May 31, 2023, were accepted.

ELEVENTH ORDER OF BUSINESS

**Approval of May 15, 2023 Regular Meeting
Minutes**

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the May 15, 2023 Regular Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

B. District Engineer (Interim): ZNS Engineering

There were no District Counsel or District Engineer reports.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **0 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: August 21, 2023 at 12:00 PM**
 - **QUORUM CHECK**

The August meeting will be cancelled.

THIRTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

Discussion ensued regarding quorums.

FOURTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Noble and seconded by Mr. Torres, with all in favor, the meeting adjourned at 12:27 p.m.

Kristin Sutt
Secretary / Assistant Secretary

[Signature]
Chair / Vice Chair / Assistant Secretary