

**MINUTES OF MEETING
SALTMEADOWS COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Saltmeadows Community Development District held a Regular Meeting on February 19, 2024 at 12:00 p.m., at the Courtyard by Marriott Sarasota University Park/Lakewood Ranch Area, 8305 Tourist Center Dr, Sarasota, Florida 34201.

Present were:

Martha Schiffer
Megan Germino
John Kakridas

Vice Chair
Assistant Secretary
Assistant Secretary

Also present:

Kristen Suit
Jonathan Johnson (via telephone)
Jeb Mulock (via telephone)

District Manager
District Counsel
District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 12:00 p.m.

Supervisors Schiffer, Germino and Kakridas were present. Supervisors Noble and Torres were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Chris Torres
[Seat 2]; Term Expires November 2024**

Ms. Suit presented Mr. Chris Torres' resignation letter.

On MOTION by Ms. Schiffer and seconded by Ms. Germino with all in favor, the resignation of Mr. Chris Torres, from Seat 2, was accepted.
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FOURTH ORDER OF BUSINESS**Consider Appointment to Fill Unexpired Term of Seat 2**

- **Administration of Oath of Office to Appointed Supervisor**

This item was deferred.

FIFTH ORDER OF BUSINESS**Update: Required Ethics Training and Form 1 Disclosure Filing**

Ms. Suit and Mr. Johnson discussed the new requirement for Supervisors to complete a four-hour ethics continuing education course every year. The Memorandum in the agenda includes links to free online courses. Completion of the requirement will be reported when filing Form 1 electronically in 2025.

SIXTH ORDER OF BUSINESS**Consideration of Resolution 2024-03, Appointing and Removing Officers of the District and Providing for an Effective Date**

Ms. Suit presented Resolution 2024-03. The slate was as follows:

Chair	Garth Noble
Vice Chair	Martha Schiffer
Assistant Secretary	Megan Germino
Assistant Secretary	John Kakridas

No other nominations were made.

This Resolution removes Mr. Chris Torres as an officer of the CDD. Prior appointments by the Board for Secretary, Treasurer, Assistant Treasurer and Assistant Secretary Kristen Suit, remain unaffected by this Resolution.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-03, Appointing and Removing Officers of the District, as noted, and Providing for an Effective Date, was adopted.
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SEVENTH ORDER OF BUSINESS

Consideration of Kastro Lawn and Maintenance Landscaping LLC Agreement for Landscape and Irrigation Maintenance Services

Ms. Suit presented the Kastro Lawn and Maintenance Landscaping LLC Agreement.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Kastro Lawn and Maintenance Landscaping LLC Agreement for Landscape and Irrigation Maintenance Services, in the amount of \$120,000, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2024-01, Designating the Primary Administrative Office of the District and Providing an Effective Date

Ms. Suit presented Resolution 2024-01.

On MOTION by Ms. Schiffer and seconded by Mr. Kakridas, with all in favor, Resolution 2024-01, Designating 2300 Glades Road, Suite 401W, Boca Raton, Florida 33431 as the Primary Administrative Office of the District and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2024-02, Designating the Location of the Local District Records Office and Providing an Effective Date

This item was deferred.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2024-04, Designating a Date, Time and Location for Landowners' Meeting; Providing for Publication, Providing for an Effective Date

Ms. Suit presented Resolution 2024-04.

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, Resolution 2024-04, Designating a Date, Time and Location of November 5, 2024 at 12:00 p.m., at a location to be determined, for a Landowners' Meeting; Providing for Publication, Providing for an Effective Date, was adopted.

ELEVENTH ORDER OF BUSINESS**Acceptance of Unaudited Financial Statements as of December 31, 2023**

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the Unaudited Financial Statements as of December 31, 2023, were accepted.

TWELFTH ORDER OF BUSINESS**Approval of December 18, 2023 Regular Meeting and Audit Committee Meeting Minutes**

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the December 18, 2023 Regular Meeting and Audit Committee Meeting Minutes, as presented, were approved.

THIRTEENTH ORDER OF BUSINESS**Staff Reports****A. District Counsel: Kutak Rock LLP**

There was no report.

B. District Engineer: ZNS Engineering

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: March 18, 2024 at 12:00 PM**

- **QUORUM CHECK**

The March 18, 2024 meeting will be cancelled.

FOURTEENTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

FIFTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

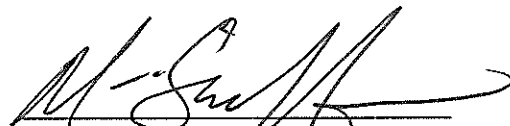
SIXTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Schiffer and seconded by Ms. Germino, with all in favor, the meeting adjourned at 12:09 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair